

# CHEDDINGTON PARISH COUNCIL

MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON  
WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT 7PM IN THE PAVILION



## 14/23 PUBLIC FORUM

There was no public forum.

## 15/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett, Cllr D Bevan, Cllr K Oastler, Cllr T Richards and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council

Cllr P Brazier - Buckinghamshire Council

0 Members of the Public in attendance

### **Apologies:-**

Cllr T Daly – Work Commitments

Cllr D Finch – On holiday

Cllr D Town – Buckinghamshire Council Licencing meeting

## 16/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 17/23 APPROVAL OF MINUTES

The Minutes of the Parish Council meeting held on the 4th January 2022 were approved and signed by the Chair.

## 18/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

### **Cllr Poll**

Cllr Poll advised that he had met with Katrina Holyoake, Wing & Ivinghoe Community Board, on Monday 30<sup>th</sup> January. There was government money now available through the Local Cycling Walking Infrastructure Plan. The flagship and spine connecting our county network is the Buckinghamshire Greenway.

All community boards would be bidding for this money and in respect of our area there were several combined cycle walkways e.g., following railway line from Cheddington to Kingsbrook, Aylesbury.

Cllr Poll also advised that there had been no update regarding the Buckinghamshire Council budget.

## 19/23 CLERK'S REPORT - to note updates to ongoing matters

- **Village Hall Lease** - Clerk had contacted Trefor Hamer, Village Hall Management Committee for an update. Land Registry had confirmed by email that the application was still awaiting processing as at 19<sup>th</sup> January 2023.
- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Byelaws** - Nothing to report. On hold.
- **Barratts - Land at Gooseacre** - To date no update. Clerk will email again.
- **Pavilion** – No issues. Request for extra evening and weekend bookings from the current yoga teacher. Clerk will advise the Tennis Club when there were private hire bookings which overlapped the Tennis Club 'flexi' booking slots.

Clerk had received an enquiry from Sally-Anne Wignall, village childminder, for using the Pavilion for after school childcare between 3pm and 6pm, Mon-Fri. In principal the Parish Council had no

# CHEDDINGTON PARISH COUNCIL

## MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT 7PM IN THE PAVILION

objection as long as the Conditions of Hire were followed and that the Pavilion was left in a clean and tidy state for other users. Agreed to trial until Easter.

- **Lighting Connecting Path at Brownlow** – A small motion sensor light had been installed by the Parish Council but unfortunately a resident had advised that it shone directly into a bedroom window. The light was removed the day after installation. Clerk would contact Cheddington Neighbourhood Watch to see if any other solution could be found as it still felt that this alleyway needed some form of low-level lighting.

- **The Green** - Clerk to arrange a suitable date for helpers to assist with bringing the sign down in the Springtime.

- **Zip Wire at Recreation Ground** – Installed and inspection report received from Wicksteed. Forwarded, along with Wicksteed's invoice, to Joe Houston at Buckinghamshire Council. Confirmed invoice had been passed for payment.

- **Adult Exercise Equipment Signage** – Instruction notice had been installed by Wicksteed. Clerk had asked local sign writer to produce a no liability sign for the zip wire/adult exercise equipment. Estimated cost to be in the region of £150. Time scale once ordered, about a week – Agreed to proceed.

- **Proud of Bucks Awards** – Clerk was in the process of completing the nomination form.

- **Hedge at 31 Mentmore Road Update** –

Clerk had received an email from Daryll Bonsor, Buckinghamshire Council Highways who concluded that as there was no proof Mr Howell does own the land to roadside.

Councillors still questioning this.

Cllr Brazier did a Land Registry title deed search, and it appeared that the title plan did show a verge. Clerk to go back to Mr Bonsor and seek clarity. Clerk to wait on a definitive response and then contact Mr Howell. There also appeared to be a telegraph pole on this land. Cllr Fee wondered if there was a Wayleave agreement in place.

- **Update The Green Project** – Wicksteed, recommended a start date after the King's Coronation. Although there would be a school holiday at the end of May, where the area would be out of use, this would give Wicksteed plenty of time to complete the project before the school Summer holidays starting at the end of July. Clerk waiting on a start date from Wicksteed. Clerk will advise residents of current position in the March Newsletter.

Seat surfacing agreed to be replaced using contingency monies.

Clerk to double check with Wicksteed that the instruction signage would be ready when installation was complete.

- **The Coronation** - Cllr Hollett advised that he had been approached by Carol Lister, resident, about the Coronation weekend celebrations. It was agreed that Cllr Hollett would sit on the Committee to keep the Parish Council informed of plans.

- **Small Grant Funding Application for benches** – Clerk had completed the application and forwarded to the Community Board.

- **Connecting Path Suggestion** - Clerks has details of 'path' contractors. It was agreed to get quotes for either a self-binding gravel path or a scalping aggregate path.

- **Siding out Footpaths and Vegetation Works at Recreation Ground and Old Allotments Site** – Siding out at Station Road and along the footpath at the Old Allotments (OA) Site had been carried out. Contractor currently working on removing the dead vegetation at the OA site. Clerk had met with Marc Jarman (who did railings at Pavilion) on 31<sup>st</sup> Jan to inspect old fence and was waiting on a quote. Contractor has removed the old fence and hedge at the Recreation Ground as it was becoming increasingly wider and causing issues when turning right into the village. It was agreed that the area would be grassed.

# **CHEDDINGTON PARISH COUNCIL**

## **MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT 7PM IN THE PAVILION**

- **Allotments Update** – Wood chip storage area had been built by the village handyman and there were currently only 2 vacant plots and all rents for 2023 had been paid. JDR Treecare would deliver woodchip when requested by Clerk.

### **20/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**12.01.23 Tom White, Persimmon – email re. Orchard Manor Update** in response to the Parish Council's January meeting queries. Clerk advised all outstanding issues/remedial works would be dealt with at the final Buckinghamshire Highway's site walkaround. The Clerk would be advised of the date once set.

**16.01.23 Laura McGillicuddy, Cheddington Scouts – email - Cheddington Scout Hut - project and works estimate.**

Clerk to advise that the Parish Council was willing to support the project in principle and give a donation once it was known what funding had been raised and confirmation that the project was going ahead. Clerk to also suggest Cheddington Scouts contact the village's Townland Trust, the Wing & Ivinghoe Community Board and the Lottery Awards for All Community Fund.

**30.01.23 Alison Bishop Frazer, Resident - Tel Call –** Asked about the possibility of bollards on the grassed area outside no 40 Church Hill due to parking issues she felt similar to those at Lammas Road. Clerk to advise that the Parish Council felt that this was a different scenario than at Lammas Road. They were installed at the Corner of Lammas/Church Lane because of the vision splay i.e., residents turning to the left and right onto Church Lane could not see properly when vehicles continued to park on the verge. Also, this being the main access road to the back of the school entrance where lots of children walk was an even more important issue.

In respect of Church Hill the village contractor is not responsible for the green areas there as it is not in his contract (even though he does cut it when it gets long). The grass contractor also needs access for his ride on mower in large grassed open areas.

2 of the Councillors had inspected the area and felt the vehicles were not impeding driver's vision. One suggestion was that the resident contact the local PCSO, explain the situation and enquire if it is illegal to park.

Clerk to apologise but in this instance the PC could not be of assistance.

**30.01.23 Caroline Tutty, Resident - email (to Clerk's personal email) - re. supplying benches at Orchard Manor for residents and the condition of the grass verge at top of Barkham Close opposite the shop.** Clerk to advise as the Parish Council does not own the land, it cannot supply and maintain any benches. Resident to ask Persimmon's management company. Clerk advised resident that Persimmon had been advised of the state of the verge.

### **21/23 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

There was nothing to report.

### **22/23 FINANCIAL MATTERS**

- a) Prior to the meeting the January 2023 payments, in accordance with the financial report, were signed off by Cllr Fee and Cllr Bevan
- b) It was agreed to book 2 x 2.5-hour sessions at £450 per session for the Parish Summer Events (Play Around the Parishes) for Summer 2023.
- c) It was agreed to supply a 10 yd skip for the allotments in the sum of £345 plus VAT as the Parish Council also had items to be disposed of.
- d) The Precept had been set on 9<sup>th</sup> January and Bucks Council advised of the figure on 10<sup>th</sup> January 2023.

# **CHEDDINGTON PARISH COUNCIL**

## **MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT 7PM IN THE PAVILION**

### **23/23 CHEDDINGTON S106 PEDESTRIAN AND CYCLING IMPROVEMENTS SCHEME – NEXT MOVE**

Clerk had contacted Jonathan Fuller to enquire where he/his department suggested the S106 money be used towards especially as the suggested footpath/cycleway was not feasible Clerk also advised that Cheddington Parish Council did not support the original scheme, however it would still like to pursue an alternative scheme.

On 24<sup>th</sup> January Jonathan Fuller acknowledged the comments from the Parish Council/Local Members regarding the proposals that have been assessed.

He was happy to look into alternative schemes that the Parish Council/Local Members consider to be priorities to determine what could be delivered within the available S106 budget and align with the terms of the S106 contribution, whilst addressing local concerns. The Parish Council would need to demonstrate improvements to the walking/cycling environment between the development and the station.

Mr Fuller advised the department was currently in a period of transition from Transport for Bucks to the new provider (from 1st April), who will take forward the design and delivery of s106-funded schemes. Consequently, there would be a delay before work could be commissioned.

He noted the suggestions mentioned by the Clerk and asked the Parish Council to confirm a list of projects that it would like to be considered providing a brief sentence for each confirming the location and type of measures sought would be ideal.

Cllr Fee had carried out a survey checking all the speed signage and where she felt repainting/better signage should be considered. Other suggestions were put forward e.g., yellow graduation lines from Mentmore to the roundabout, permanent SIDS on Station Road, zebra crossing signage, roundels repainted, hounds teeth. The Clerk would update the document and forward to Mr Fuller for his thoughts.

### **24/23 PLANNING MATTERS**

**To Consider Applications Received via Buckinghamshire Council: -**

**23/00102/APP – 7 New Street Cheddington Buckinghamshire LU7 0RL –** Householder application for replacement of conservatory with single storey rear extension, loft conversion with 3no. rooflights to rear and 2no. rooflights to front and 2 no. new slot windows to existing right side elevation – **No Objection**

**22/03941/ALB – Town Farm, 43 High Street, Cheddington Buckinghamshire LU7 0RG –** Listed building application to replace front and side doors – **No Objection**

**To Receive Determinations by Buckinghamshire Council: -**

**22/04034/APP - 7 Church Hill Cheddington Buckinghamshire LU7 0SX -** Householder application for demolition of rear conservatory, erection of part two part single storey rear extension and first floor side extension with new windows, doors and rooflights and associated alteration – **Approved 23.01.23**

**Other Planning Matters: -**

There was nothing discussed.

### **25/23 REPORT ON ANY URGENT MATTERS**

### **26/23 DATE OF NEXT MEETING**

The next Parish Council meeting will be on Wednesday 1<sup>st</sup> March 2023, 7pm in the Pavilion.

The meeting finished at 8.50 pm.

# CHEDDINGTON PARISH COUNCIL



## MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT 7PM IN THE PAVILION

FINANCIAL APPENDIX

MONTH 11

AS AT 31/01/2023

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 31.01.23 FYI
<b>DIRECT DEBIT PAYMENTS DEBITED</b>						
DD205	18/01/2023	Buckinghamshire Council re bins Inv 607242	£ 6.60	£ -	£ 6.60	
DD206	19/01/2023	N Power - Street Lights 01.12.22-31.01.22	£ 764.85	£ 152.97	£ 917.82	
DD207	22/01/2023	Bank Charges to 31 January 2023	£ 5.00	£ -	£ 5.00	
DD208	23/01/2023	BT re. wifi - Pavilion January 22	£ 31.83	£ 6.37	£ 38.20	
DD209	23/01/2023	Epson - Printer Subscription 18.12-17.01.23	£ 8.33	£ 1.66	£ 9.99	
DD210	27/01/2023	O2 - Clerk Mobile 13.01-12.02.23	£ 11.17	£ 2.23	£ 13.40	
DD211	30/01/2023	NEST Pension January 23 - DD	£ 113.75	£ -	£ 113.75	
		<b>TOTAL DDs Made</b>	<b>£ 941.53</b>	<b>£ 163.23</b>	<b>£ 1,104.76</b>	
<b>DD PAYMENTS TO BE MADE</b>						
		<b>TOTAL DDs To Be Made</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	
<b>ONLINE PAYMENTS MADE</b>						
OL212	03/01/2023	JM Barnes - Refund of Allotment - Handed back	£ 16.00	£ -	£ 16.00	
OL213	05/01/2023	Keith Malcolm Inv no. 006	£ 347.88	£ -	£ 347.88	
OL214	18/01/2023	E R Roberts - Expenses Jan 23	£ 38.46	£ 3.61	£ 42.07	
OL215	25/01/2023	E R Roberts - Salary January 23	£ 1,375.36	£ -	£ 1,375.36	
OL216	25/01/2023	HMRC (06.01-05.02.23)	£ 304.29	£ -	£ 304.29	
		<b>TOTAL OL Payments Made</b>	<b>£ 2,081.99</b>	<b>£ 3.61</b>	<b>£ 2,085.60</b>	
<b>ONLINE PAYMENTS TO BE MADE</b>						
OL217	02/02/2023	Leighton Hire Inv No 72785	£ 114.40	£ 22.88	£ 137.28	
OL218	02/02/2023	Chiltern Hygiene Re Sanitary Bins Inv No 30964	£ 206.00	£ 41.20	£ 247.20	
OL219	02/02/2023	Wicksteed Inv No 820486 Cablewire (Was waiting on Installation Report) - S106 claim now approved by Bucks Council	£ 9,987.78	£ 1,997.56	£ 11,985.34	
OL220	02/02/2023	Euro Office Inv No 4335416	£ 59.67	£ 11.93	£ 71.60	
OL221	02/02/2023	Rialtas Inv No SM26887 (Annual Support)	£ 207.45	£ 41.49	£ 248.94	
OL222	02/02/2023	Simon Barrow - January 23 Inv No SB4630	£ 2,783.33	£ 556.67	£ 3,340.00	
OL223	02/01/2023	Cheddington Methodist Church - Warm Spaces Dec22/Jan 23	£ 525.00	£ -	£ 525.00	
		<b>TOTAL OL Payments To Be Made</b>	<b>£ 13,883.63</b>	<b>£ 2,671.73</b>	<b>£ 16,555.36</b>	
<b>CURRENT ACCOUNT - Community</b>						
R149	12/01/2023	Samantha Hall (Whittington) - Allotment Rent	£ 16.00	£ -	£ 16.00	
R150	17/01/2023	HMRC VAT 01.10.22-31.12.22	£ 7,947.63	£ -	£ 7,947.63	
R151	18/01/2023	Persimmon (Mentmore Road) re. Inv No 2023/115	£ 600.00	£ -	£ 600.00	
R152	23/01/2023	Paul Gibbings Allotment Rent	£ 24.00	£ -	£ 24.00	
R153	24/01/2023	Sophie Rose Inv No 2023 114	£ 36.46	£ 7.29	£ 43.75	£ 43.75
R154	30/01/2023	Julie Campbell (January 23) Inv 2023 119	£ 229.17	£ 45.83	£ 275.00	£ 275.00
			<b>£ 8,853.26</b>	<b>£ 53.12</b>	<b>£ 8,906.38</b>	<b>£ 318.75</b>
<b>SAVINGS ACCOUNT - BMM</b>						
			£ -	£ -	£ -	
			£ -	£ -	£ -	
<b>BALANCES 31.01.23</b>						
		Current A/c			£ 9,138.24	
		Savings A/c			£ 137,931.21	
		<b>TOTAL</b>			<b>£ 147,069.45</b>	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 16,555.36	
		<b>CURRENT BALANCE</b>			<b>£ 130,514.09</b>	